

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE COLUMBINE WATER AND SANITATION DISTRICT

Held: Wednesday, March 27, 2024 at 7:30 a.m. at Toast, 2630 West Belleview Avenue, Suite 100, Littleton.

Attendance: A special meeting of the Board of Directors of the Columbine Water and Sanitation District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Craig Evans, Treasurer
Steven Nichols, Assistant Secretary
Paul M. Robinson, Secretary

The following directors were absent:
Lee E. Schiller, President
Garrett Johnson, Assistant Secretary

Also present were: Cynthia Lane, District Management; and Jennifer Ivey, Icenogle Seaver Pogue, P.C.

Call to Order: Director Nichols, noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Columbine Water and Sanitation District at 7:33 a.m.

Director Matters/Disclosure Matters: None.

Approval of/Additions To/Deletions From the Agenda: There were no changes to the agenda.

Public Comment For Matters Not on Agenda: None.

Approval of Minutes:

December 6, 2023 Special Meeting Minutes: After review and discussion and upon motion of Director Nichols and second of Director Robinson, the Board unanimously approved the minutes of its December 6, 2023 special meeting, as presented.

Legal Matters: Ms. Ivey reviewed current pending legislation and proposed legislation that may impact the District. Ms. Ivey also advised the Board of efforts in conjunction with District management to ensure the District's website is in compliance with Colorado House Bill 21-1110 and the subsequently adopted Rules Establishing Technology Accessibility Standards by July 1, 2024.

Financial Matters -
Claims: Ms. Lane reviewed with the Board the claims of the District from the period December 2023 through March 2024, totaling \$66,553.30. After review and discussion, upon motion by Director Nichols, second by Director Robinson, and unanimous vote, the Board of Directors ratified approval of the claims as presented.

Consider Acceptance of Unaudited Financial Statements: Ms. Lane reviewed the unaudited financial statements ending February 29, 2024 with the Board. After review and discussion, upon motion by Director Nichols, second by Director Robinson, and unanimous vote, the Board accepted the unaudited financial statements, as presented.

2023 Audit: Ms. Lane reviewed with the Board the 2023 Audit and advised that the auditor had issued an unmodified opinion. After review and discussion, upon motion by Director Nichols, second by Director Robinson, and unanimous vote, the Board of Directors approved the 2023 Audit and directed it be filed with the Office of the State Auditor.

Manager's Items: Ms. Lane discussed with the Board the emergency repair that is underway on one of the District's sewer mains. Early last week, the operations team noticed the lift station was running significantly different than historical trends, meaning the pumps were cycling on/off about every 2-3 minutes (as compared to every 10-15 minutes, which is normal operation). This indicated that a significant amount of flow was entering the collection system. Staff inspected the upstream sewer lines and found a significant failure of the sewer main where it runs under Dutch Creek in the golf course. Due to the inflow overwhelming the lift station, a large bypass pump is being installed and a point repair is underway using the District's on-call emergency contractor

C&L Water Solutions, Inc. Due to the location of the point repair, there are significant concerns/coordination with the golf course and this was considered an emergency repair that needed to be addressed immediately. Ms. Lane will keep the Board advised as repair work is completed this week.

Other Business:

None.

Adjournment:

There being no further business to come before the Board, and upon motion by Director Robinson, second by Director Nichols, and unanimous vote, the meeting was adjourned at 8:14 a.m.

Secretary of the Meeting