MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE COLUMBINE WATER AND SANITATION DISTRICT

Held: Thursday, March 13, at 7:30 a.m. at Toast at 2630 W. Belleview Ave, Ste. 100, Littleton, Colorado 80123.

Attendance: A special meeting of the Board of Directors of the Columbine Water and Sanitation District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Lee E. Schiller, President Craig Evans, Treasurer

Steven Nichols, Assistant Secretary Garrett Johnson, Assistant Secretary

The following director was absent:

Paul M. Robinson, Secretary

Also present were: Cynthia Lane, District Management; and Jennifer Ivey, Icenogle Seaver Pogue, P.C.

Call to Order/Declaration of Quorum: Director Schiller, noting the presence of a quorum, called to order the special meeting of the Board of Directors of Columbine Water and Sanitation District at approximately 7:35 a.m.

Directors Matters/Disclosure Matters: Ms. Ivey reported that the May 2025 election will be cancelled and directors Schiller, Evans, Nichols, and Johnson will be re- elected by acclamation.

Approval of/Additions To/Deletions From the Agenda: After review and discussion, upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board of Directors approved the agenda, as presented.

Public Comment For Matters Not on Agenda: None.

Approval of Minutes - December 4, 2024 Regular Meeting: After review and discussion, upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board of Directors approved the minutes of its December 4, 2024 regular meeting.

Legal Matters: None. Financial Matters -

2024 Draft Audit Report: Ms. Lane reviewed with the Board the 2024 Draft Audit Report.

Ms. Ivey reported that her office had reviewed the notes to the 2024 Draft Audit Report and suggested changes had been incorporated. After review and discussion, upon motion by Director Nichols, second by Director Johnson, and unanimous vote, the Board of Directors approved the 2024 Draft Audit Report and directed filing with the Office of the State Auditor.

Claims: Ms. Lane reviewed with the Board the claims of the District from the period December 2024 through February 2025, totaling $41,074.97. After review and discussion, upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board of Directors ratified approval of the claims, as presented.

Consider Acceptance of Unaudited Financial Statements:

Ms. Lane reviewed the unaudited financial statements ending January 31, 2025 with the Board. After review and discussion, upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board accepted the unaudited financial statements, as presented.

Manager’s Items: None. Other Business:

Discuss Tap Fees: Mss. Ivey and Lane discussed proposed legislation related to tap fees. Ms. Lane discussed the District’s current tap fees with the Board and reported that management will provide some calculations regarding the assessment of the same going forward.

Adjournment: There being no further business to come before the Board, upon motion, second, and unanimous vote, the meeting was adjourned at approximately 8:30 a.m.

Secretary for the District

Columbine WSD