

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

COLUMBINE WATER AND SANITATION DISTRICT

Held: Thursday, December 8, 2022, at 4:00 p.m., at Columbine
Country Club, 17 Fairway Lane, Columbine Valley.

Attendance:

A special meeting of the Board of Directors of the Columbine Water and Sanitation District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Lee E. Schiller, President
Steven Nichols, Assistant Secretary
Brian Mackey, Assistant Secretary

The following directors were absent:

Steve A. Reister, Treasurer
Paul M. Robinson, Secretary

Also present were: Cynthia Lane, District Management; and Jennifer Ivey, Icenogle Seaver Pogue, P.C.

Call to Order:

Director Schiller, noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Columbine Water and Sanitation District at 4:00 p.m. The absences of Director Reister and Director Robinson were noted and excused.

**Director Matters/Disclosure
Matters:**

Ms. Ivey advised the Board that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

Director Nichols noted that he has an ownership interest (50%)

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in his residence at 32 Niblick Lane and his son, Steven P. Nichols, has begun working for Taylor Morrison and therefore he believes he has a personal conflict of interest regarding any matters related to Taylor Morrison.

A written disclosure of these interests had been filed with the Secretary of State and the Board prior to the meeting.

Approval of/Additions
To/Deletions From the Agenda:

There were no changes to the agenda.

Public Comment For Matters
Not on Agenda:

None.

Approval of Minutes -
September 28, 2022 Special
Meeting Minutes:

After review and discussion and upon motion of Director Schiller and second of Director Nichols, the Board unanimously approved the minutes of its September 28, 2022 special meeting, as presented.

Legal Matters:
2023 Annual Resolution,
Election of Officers and
Regular Meeting
Date/Location:

Ms. Ivey presented to and reviewed with the Board a resolution, prepared annually to handle the District's ongoing operation and business. After review and discussion, upon motion by Director Schiller, second by Director Nichols, and unanimous vote, the Board of Directors approved the resolution which included the election of the following officers to the Board of Directors and regular meeting date/location:

President:	Lee E. Schiller
Secretary:	Paul M. Robinson
Treasurer:	Steve A. Reister
Assistant Secretary:	Steven Nichols
Assistant Secretary:	Brian Mackey

First Friday of December, at 7:30 A.M., at Toast 2630 West Belleview Avenue, Unit 100, Littleton, Colorado.

2023 Election Resolution:

Ms. Ivey presented to and reviewed with the Board the 2023 Regular Special District Election Resolution. Following discussion and upon motion by Director Schiller, second by Director Mackey, and unanimous vote, the Board of Directors approved the 2023 Regular Special District Election Resolution.

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First Amendment to
Emergency and Non-
Emergency Maintenance
Services Contract with C&L
Water Solutions, Inc.:

Ms. Ivey presented to and reviewed with the Board an Amendment to the Emergency and Non-Emergency Maintenance Service Contract with C&L Water Solutions, Inc. Following discussion and upon motion by Director Schiller, second by Director Mackey, and unanimous vote, the Board of Directors approved the Amendment to the Emergency and Non-Emergency Maintenance Service Contract with C&L Water Solutions, Inc., as presented.

Legislative Report -
2022 Legislative
Memorandum:

Ms. Ivey presented to and reviewed with the Board a memorandum regarding 2022 Legislation.

Financial Matters -
Claims:

Ms. Lane reviewed with the Board the interim claims of the District from the period April 2022 through May 2022 totaling \$24,808.37. Ms. Lane also reviewed with the Board the claims of the District from the period September 2022 through November 2022 totaling \$57,828.89. After review and discussion, upon motion by Director Nichols, second by Director Schiller, and unanimous vote, the Board of Directors ratified approval of the interim claims and approved the current claims as presented.

Consider Acceptance of
Unaudited Financial
Statements:

Ms. Lane reviewed the unaudited financial statements ending October 31, 2022 with the Board. After review and discussion, upon motion by Director Nichols, second by Director Mackey, and unanimous vote, the Board accepted the unaudited financial statements, as presented.

Public Hearing on Proposed
2023 Budget:

Upon motion by Director Schiller, second by Director Mackey, and unanimous vote, the Board of Directors opened a public hearing on the proposed 2023 budget consistent with published notice. There appearing no member of the public wishing to speak on the budget, upon motion by Director Schiller, second by Director Nichols, and unanimous vote, the Board of Directors closed the public hearing.

Resolution Approving
Proposed 2023 Budget and
Appropriate Sums of
Money:

Ms. Lane reviewed with the Board the proposed 2023 budget and Ms. Ivey presented to the Board of Directors a resolution for approval and adoption of the 2023 budget, appropriating funds therefor and certification of a mill levy thereunder. After review

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and discussion, upon motion by Director Nichols, second by Director Mackey, and unanimous vote, the Board of Directors approved the resolution adopting the 2023 budget and appropriating the funds to the approved budget and certifying the mill levies as provided in the budget.

2022 Audit Engagement
Letter with Simmons &
Wheeler, P.C.:

Ms. Lane reviewed with the Board the engagement letter from Simmons & Wheeler, P.C., for 2022 audit services. After review and discussion, upon motion by Director Nichols, second by Director Schiller, and unanimous vote, the Board of Directors approved the engagement letter from Simmons & Wheeler, P.C., for 2022 audit services.

Manager's Items -
Acadia Creek
Development/Extra-
Territorial Services:

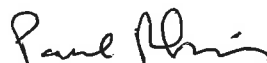
Ms. Lane discussed with the Board the proposal regarding extraterritorial service to the Acadia Creek development located within the Platte Canyon Water and Sanitation District. Ms. Lane advised that this property would be best served by a gravity line flowing through the District's 8-inch sewer main into the 36-inch outfall sewer owned by Southwest Metropolitan Water and Sanitation District. Ms. Lane reviewed the proposed details of this service as outlined in the memorandum in the meeting packet. Discussion ensued among the Board members and direction was given to negotiate an agreement to provide this service with the terms included in the memorandum, ensuring that the developer covers all legal, engineering, and management costs associated with the negotiation of this agreement, and utilizing and being reimbursed for the four reserved taps held by the District.

Other Business:

None.

Adjournment:

There being no further business to come before the Board, and upon motion by Director Mackey, second by Director Schiller, and unanimous vote, the meeting was adjourned at 5:06 p.m.



Secretary of the Meeting