

# MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE COLUMBINE WATER AND SANITATION DISTRICT

## Held:

Thursday, October 3, 2024 at 7:30 a.m. at Toast at 2630 W Belleview Ave., Ste. 100, Littleton, Colorado.

## Attendance:

A special meeting of the Board of Directors of the Columbine Water and Sanitation District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Craig Evans, Treasurer  
Steven Nichols, Assistant Secretary Paul M. Robinson, Secretary  
Lee E. Schiller, President  
Garrett Johnson, Assistant Secretary

Also present were: Cynthia Lane, District Management; and Jennifer Ivey, Icenogle Seaver Pogue, P.C.

## Call to Order:

Director Schiller, noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Columbine Water and Sanitation District at 9:00 a.m.

## Director Matters/Disclosure Matters:

None.

## Approval of/Additions To/Deletions From the Agenda:

After review and discussion and upon motion of Director Robinson and second of Director Johnson, the Board unanimously approved the agenda, as presented.

## Public Comment For Matters Not on Agenda:

None.

## Approval of Minutes:

### June 6, 2024 Special Meeting Minutes:

After review and discussion and upon motion of Director Robinson and second of Director Nichols, the Board unanimously approved the minutes of its June 6, 2024 special meeting, as presented.

## Legal Matters:

### Legislative Report:

#### 2024 Legislative Memorandum:

Ms. Ivey presented to and reviewed with the Board a memorandum regarding 2024 Legislation. The Board discussed SB 24-233 and HB 24B-1001 and the need for financial analysis related to the revenue caps for future consideration by the Board.

## Financial Matters:

### Claims:

Ms. Lane reviewed with the Board the claims of the District from the period June 2024 through September 2024, totaling \$82,607.82. After review and discussion, upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board of Directors ratified approval of the claims as presented.

### Consider Acceptance of Unaudited Financial Statements:

Ms. Lane reviewed the unaudited financial statements ending August 31, 2024 with the Board. After review and discussion, upon motion by Director Nichols, second by Director Johnson, and unanimous vote, the Board accepted the unaudited financial statements, as presented.

### Public Hearing on Proposed 2024 Budget Amendment:

Upon motion by Director Schiller, seconded by Director Nichols, and unanimous vote, the Board of Directors opened a public hearing on the proposed 2024 budget amendment consistent with published notice. There appearing no member of the public wishing to speak on the budget amendment, upon motion by Director Robinson, seconded by Director Evans, and unanimous vote, the Board of Directors closed the public hearing.

### Resolution Approving Proposed 2024 Budget Amendment and Appropriate Sums of Money:

Ms. Lane reviewed with the Board the proposed 2024 budget amendment and Ms. Ivey presented to the Board of Directors a Resolution for approval and adoption of the 2024 budget amendment and appropriating funds therefor. After review and discussion, upon motion by Director Robinson, seconded by Director Johnson, and unanimous vote, the Board of Directors approved the resolution adopting the 2024 budget amendment and appropriating the funds to the approved budget.

## 2025 Budget Discussion

Ms. Lane presented for the Board's discussion a 2025 draft budget. Discussion ensued. No action was taken.

Manager's Items:

None.

Other Business:

None.

Adjournment:

There being no further business to come before the Board, and upon motion by Director Robinson, second by Director Johnson, and unanimous vote, the meeting was adjourned.