

Minutes of the Regular Meeting of the Board Of Directors of the Columbine Water and Sanitation District

Held:

Wednesday, December 4, 2024, at 3:00 p.m. at Columbine Country Club at 17 Fairway Lane, Columbine Valley, Colorado 80123.

Attendance:

A regular meeting of the Board of Directors of the Columbine Water and Sanitation District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Lee E. Schiller, President

Paul M. Robinson, Secretary

Craig Evans, Treasurer

Steven Nichols, Assistant Secretary

Garrett Johnson, Assistant Secretary

Also present were: Cynthia Lane, District Management; and Jennifer Ivey and Ed Icenogle, Icenogle Seaver Pogue, P.C.

Call to Order/Declaration of Quorum:

Director Schiller, noting the presence of a quorum, called to order the regular meeting of the Board of Directors of Columbine Water and Sanitation District at approximately 3:00 p.m.

Directors Matters/Disclosure Matters:

None.

Approval of/Additions To/Deletions From the Agenda:

After review and discussion, upon motion by Director Nichols, second by Director Johnson, and unanimous vote, the Board of Directors approved the agenda, as presented

Public Comment For Matters Not on Agenda:

None.

Approval of Minutes - October 3, 2024 Special Meeting:

After review and discussion, upon motion by Director Johnson, second by Director Nichols, and unanimous vote, the Board of Directors approved the minutes of its October 3, 2024 special meeting.

Legal Matters:

Annual Resolution, Election of Officers, and Regular Meeting Date/Location:

Ms. Ivey presented to and reviewed with the Board a resolution, prepared annually to handle the District's ongoing operation and business. After review and discussion, upon motion by Director Nichols, second by Director Johnson, and unanimous vote, the Board of Directors approved the resolution, as revised, including the election of the following officers to the Board of Directors and regular meeting date/location:

President: Lee E. Schiller

Treasurer: Craig Evans

Secretary: Paul M. Robinson

Assistant Secretary: Steven Nichols

Assistant Secretary: Garrett Johnson

Wednesday, December 3, 2025 at 3:00 P.M. at Columbine Country Club, 17 Fairway Lane, Columbine Valley, Colorado 80123

Election Resolution:

Ms. Ivey presented to and reviewed with the Board the 2025 Regular Special District Election Resolution. Following discussion and upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board of Directors approved the 2025 Regular Special District Election Resolution and designated publication in the newspaper as the second means of providing the call for nominations.

Third Amendment to Emergency and Non-Emergency Maintenance Services Contract with C&L Water Solutions, Inc.:

Ms. Ivey presented to and reviewed with the Board the Third Amendment to Emergency and Non-Emergency Maintenance Services Contract with C&L Water Solutions, Inc. Following

discussion and upon motion by Director Nichols, second by Director Johnson, and unanimous vote, the Board of Directors approved the Third Amendment to Emergency and Non- Emergency Maintenance Services Contract with C&L Water Solutions, Inc.

Second Amendment to Water/Wastewater Removal and Site Cleanup Services Agreement with ServPro:

Ms. Ivey presented to and reviewed with the Board the Second Amendment to Water/Wastewater Removal and Site Cleanup Services Agreement with ServPro. Following discussion and upon motion by Director Nichols, second by Director Johnson, and unanimous vote, the Board of Directors approved the Second Amendment to Water/Wastewater Removal and Site Cleanup Services Agreement with ServPro.

Financial Matters -

Public Hearing on Proposed 2025 Budget: Upon motion by Director Schiller, seconded by Director Nichols, and unanimous vote, the Board of Directors opened a public hearing on the proposed 2025 budget consistent with published notice. There appearing no member of the public wishing to speak on the budget, upon motion by Director Schiller, seconded by Director Nichols, and unanimous vote, the Board of Directors closed the public hearing.

Resolution Approving Proposed 2025 Budget, Certification of Mill Levy, and Appropriate Sums of Money: Ms. Lane reviewed with the Board the proposed 2025 budget and Ms. Ivey presented to the Board of Directors a Resolution for approval and adoption of the 2025 budget, appropriating funds therefor, and certification of a mill levy thereunder. After review and discussion, upon motion by Director Schiller, seconded by Director Nichols, and unanimous vote, the Board of Directors approved the resolution adopting the 2025 budget, appropriating the funds to the approved budget, and certifying the mill levies as provided in the budget.

Approval/Ratification of Claims: Ms. Lane reviewed with the Board the claims of the District from the period October 1, 2024 to November 30, 2024 totaling \$34,982.12. After review and discussion, upon motion by Director Robinson, second by Director Evans, and unanimous vote, the Board of Directors ratified approval of the prior claims and approved the current claims, as presented.

October 31, 2024 Unaudited Financial Statements: Ms. Lane reviewed with the Board the October 31, 2024 Unaudited Financial Statements. Following review and discussion, upon motion by Director Robinson, second by Director Evans, and unanimous vote, the Board of Directors accepted the October 31, 2024 Unaudited Financial Statements, as presented.

Engagement Letter for 2024 Audit: Ms. Lane advised the Board that the engagement letter for 2024 Audit Services had not yet been received. After review and discussion, upon motion by Director Nichols, second by Director Robinson, and unanimous vote, the Board of Directors approved engaging an auditor for the 2024 Audit Services, subject to review and any revisions requested by

Other:

Legal Counsel:

None.

Other Business:

None.

Adjournment:

There being no further business to come before the Board, upon motion, second, and unanimous vote, the meeting was adjourned at approximately 5:20 p.m.