

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

COLUMBINE WATER AND SANITATION DISTRICT

Held: Wednesday, December 6, 2023, at 3:00 p.m., at Columbine Country Club, 17 Fairway Lane, Columbine Valley.

Attendance:

A special meeting of the Board of Directors of the Columbine Water and Sanitation District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Lee E. Schiller, President
Craig Evans, Treasurer
Steven Nichols, Assistant Secretary
Paul M. Robinson, Secretary

The following directors were absent (*absence excused*):

Garrett Johnson, Assistant Secretary

Also present were: Cynthia Lane, District Management; and Jennifer Ivey, Icenogle Seaver Pogue, P.C.

Call to Order:

Director Schiller, noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Columbine Water and Sanitation District at 3:04 p.m.

Director Matters/Disclosure Matters:

None.

Approval of/Additions To/Deletions From the Agenda:

There were no changes to the agenda.

Public Comment For Matters Not on Agenda:

None.

Approval of Minutes -
October 13, 2023 Special Meeting Minutes:

After review and discussion and upon motion of Director Nichols and second of Director Robinson, the Board

unanimously approved the minutes of its October 13, 2023 special meeting, as presented.

Legal Matters:

2024 Annual Resolution,
Election of Officers and
Regular Meeting
Date/Location:

Ms. Ivey presented to and reviewed with the Board a resolution, prepared annually to handle the District's ongoing operation and business. After review and discussion, upon motion by Director Robinson, second by Director Nichols, and unanimous vote, the Board of Directors approved the resolution which included the election of the following officers to the Board of Directors and regular meeting date/location:

President:	Lee E. Schiller
Secretary:	Paul M. Robinson
Treasurer:	Craig Evans
Assistant Secretary:	Steven Nichols
Assistant Secretary:	Garrett Johnson

First Wednesday of December, at 3:00 P.M., at Columbine Country Club, 17 Fairway Lane, Columbine Valley.

First Amendment to
Water/Wastewater Removal
and Site Clean-up Services
Contract with ServePro:

Ms. Ivey presented to and reviewed with the Board an Amendment to Water/Wastewater Removal and Site Clean-up Services Contract with ServePro. Following discussion and upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board of Directors approved the amendment to the Water/Wastewater Removal and Site Clean-up Services Contract with ServePro, as presented.

Second Amendment to
Emergency and Non-
Emergency Maintenance
Services Contract with C& L
Water Solutions, Inc.:

Ms. Ivey presented to and reviewed with the Board a Second Amendment to Emergency and Non-Emergency Maintenance Services Contract with C& L Water Solutions, Inc. Following discussion and upon motion by Director Nichols, second by Director Robinson, and unanimous vote, the Board of Directors approved the Second Amendment to Emergency and Non-Emergency Maintenance Services Contract with C& L Water Solutions, Inc, as presented.

Other:

None.

Financial Matters -

Public Hearing on Proposed

Upon motion by Director Robinson, second by Director Evans,

2024 Budget: and unanimous vote, the Board of Directors opened a public hearing on the proposed 2024 budget consistent with published notice. There appearing no member of the public wishing to speak on the budget, upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board of Directors closed the public hearing.

Resolution Approving Proposed 2024 Budget and Appropriate Sums of Money: Ms. Lane reviewed with the Board the proposed 2024 budget and Ms. Ivey presented to the Board of Directors a resolution for approval and adoption of the 2024 budget, appropriating funds therefor and certification of a mill levy thereunder. After review and discussion, upon motion by Director Schiller, second by Director Nichols, and unanimous vote, the Board of Directors approved the resolution adopting the 2024 budget and appropriating the funds to the approved budget, to be adjusted based on the final assessed valuation, and certifying the mill levies as provided in the budget without adjustment to the operations and maintenance mill levy above 2.564 mills.

Claims: Ms. Lane reviewed with the Board the claims of the District from the period April 2023 through November 2023, totaling \$20,947.42 and the supplemental claims through December 5, 2023 totaling \$9,728.29. After review and discussion, upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board of Directors ratified approval of the claims as presented.

Consider Acceptance of Unaudited Financial Statements: Ms. Lane reviewed the unaudited financial statements ending October 31, 2023 with the Board. After review and discussion, upon motion by Director Nichols, second by Director Evans, and unanimous vote, the Board accepted the unaudited financial statements, as presented.

2023 Auditor Engagement: Ms. Lane reviewed with the Board the engagement letter from Simmons & Wheeler, P.C., for 2023 audit services. After review and discussion, upon motion by Director Robinson, second by Director Schiller, and unanimous vote, the Board of Directors approved the engagement letter from Simmons & Wheeler, P.C. for 2023 audit services.

Other: None.

Manager's Items-

Acadia Creek
Development/Extra-
Territorial Services:

Ms. Lane opened discussion with the Board regarding the Acadia Creek development/extra territorial services arrangement and status of the project.

Sewer Main Connection
Agreement by and
between Platte Canyon
Water and Sanitation
District, Southwest
Metropolitan Water and
Sanitation District, and
Columbine Water and
Sanitation District

Ms. Ivey presented to the Board a Sewer Main Connection agreement by and between Platte Canyon Water and Sanitation District, Southwest Metropolitan Water and Sanitation District, and Columbine Water and Sanitation District. After review and discussion, upon motion by Director Robinson, second by Director Nichols, and unanimous vote, the Board of Directors approved the Sewer Main Connection agreement by and between Platte Canyon Water and Sanitation District, Southwest Metropolitan Water and Sanitation District, and Columbine Water and Sanitation District, as presented, subject to any changes acceptable to legal counsel and the Board President.

Other Business:

None.

Adjournment:

There being no further business to come before the Board, and upon motion by Director Nichols, second by Director Robinson, and unanimous vote, the meeting was adjourned.

Secretary of the Meeting