

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

COLUMBINE WATER AND SANITATION DISTRICT

Held: February 13, 2018 at 7:30 a.m. at The Egg and I, 2630 W. Bellevue Avenue, Littleton, Colorado 80123.

Attendance:

A special meeting of the Board of Directors of the Columbine Water and Sanitation District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Lee Schiller
Brian Mackey
Paul Robinson
Steve Reister

The following directors were absent (*absence excused*):

Steven Nichols

Also present were: Pat Fitzgerald and Cynthia Lane, District Manager; and Jennifer Ivey, Icenogle Seaver Pogue, P.C.

Call to Order:

Director Schiller, noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Columbine Water and Sanitation District.

Director Matters/Disclosure Matters:

None.

Approval of/Additions To/Deletions From the Agenda

After review and discussion, and upon motion, second and unanimous vote, the Board approved the agenda as presented.

Public Comment For Matters Not on Agenda:

There were no public comments regarding items not on the agenda.

Approval of Minutes:

After review and discussion, upon motion by Director Reister and second by Director Robinson, the Board unanimously approved the December 1, 2017 regular meeting minutes for the Columbine Water and Sanitation District.

RECORD OF PROCEEDINGS

Manager's Items – Engineering
Services Contract:

Ms. Lane and Mr. Fitzgerald reviewed with the Board the results of a Request for Proposals to provide engineering services related to project design and management for the District's 2018 CIPP project. After review and discussion and upon motion by Director Robinson, second by Director Schiller, and unanimous vote the Board accepted the Proposal from RG & Associates, LLC and awarded the contract to from RG & Associates, LLC for professional engineering services in amount not to exceed \$12,380.00.

Manager's Items – Willowcroft
Manner Sewer Line:

Mr. Fitzgerald updated the Board on the build out of the Willowcroft Manner project and the performance of the sewer line and reported that the District is currently in the process of televising the Willowcroft Manner sewer line and that result will be reported to the Board after completion.

Director Mackey joined the meeting during the previous agenda item.

Manager's Items – Brookhaven
Lift Station:

Mr. Fitzgerald reported that in order to maximize administrative and cost efficiencies the SCADA replacement for the Brookhaven Lift Station was bid with similar projects be completed by other Districts managed by Mr. Fitzgerald through Platte Canyon Water and Sanitation District. As a result of this approach the bid for the District's SCADA replacement came in at \$25,000 which is significantly less than the \$32,000 budgeted by the Board. Upon motion by Director Robinson, second by Director Reister, and unanimous vote, the Board voted unanimously to approve awarding a contract for the SCADA replacement work.

Other Business:

None.

Adjournment:

There being no further business to come before the Board, and upon motion by Director Reister, second by Director Mackey and unanimous vote, the meeting was adjourned at 8:19 a.m.



Secretary of the Meeting